

ACADEMIC REGULATIONS

For

BACHELOR DEGREE PROGRAMME

Faculty of Agriculture/ Faculty of Agricultural Engineering/ Faculty of Dairy Technology/ Faculty of Veterinary Sci. & A.H.

- ☛ B.Sc. (Ag./Hort.)
- ☛ B.Tech. (D.T.)
- ☛ B.Tech. (Agril. Engg.)
- ☛ B.F.Sc.
- ☛ B.V.Sc. & A.H.

Effective from
2010-2011



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*Faculty of Agriculture/Faculty of Agricultural Engineering/
Faculty of Dairy Technology/Faculty of Vety. Sci. & A.H.*

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INDIRA GANDHI KRISHI VISHWAVIDYALAYA
RAIPUR 492 012 (C.G.)

ACADEMIC REGULATIONS for BACHELOR DEGREE PROGRAMME

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1.0 Title and scope

1.01 These Academic Regulations shall be called "Indira Gandhi Krishi Vishwavidyalaya Undergraduate Academic Regulations 2010" for obtaining Bachelor Degree in the Faculty of Agriculture, Dairy Technology and Agricultural Engineering under semester system and Veterinary Science and Animal Husbandry. B.V. Sc. & A.H. degree course is regulated by Veterinary Council of India – Minimum Standards of Veterinary Education Degree Course (B.V.Sc. & A.H.) Regulations, 2008 (www.vci.nic.in/www.vci-india.in).

1.02 The regulations provided herein shall apply to all Bachelor's degree programmes (except B.V.Sc. & A.H) offered by the Indira Gandhi Krishi Vishwavidyalaya to the students admitted from the academic year 2010-11 and onwards for Agriculture; Horticulture; Agricultural Engineering; Dairy Technology and Fisheries.

2.0 Definitions

2.01 University: The University means Indira Gandhi Krishi Vishwavidyalaya, Raipur, Chhattisgarh.

2.02 State Government: State Government means the Government of Chhattisgarh.

2.03 Academic session: An academic session is a period during which a cycle of study is completed. It shall commence on or after 1st July of each year. There shall be two semesters in an academic session.

2.04 Semester : A semester shall normally consist of 20-21 weeks with 95 instructional days and 20 days of examination. For B.V.Sc. & A.H a "Semester" means a period consisting of minimum one hundred instructional days, excluding Annual examination days.

2.05 Curriculum : It is a series of courses offered to provide learning opportunities to meet the requirements for a degree.

2.06 Course : A course is a unit of instructions, series of classes and work experience extending over a semester. It has a specified number, title and credits. Each course is denoted by specific number, which has specific meaning.

Agro-Agronomy Course, First digit – related to year, Second digit – related to semester, Third digit – related to course number of the subject in particular semester i.e. Introductory Agriculture. ASOIL – 321 means Asoil – Agriculture – Soil Science Course, 3 (First digit) – related to third year, 2 (Second digit) related to second semester, 1 (Third digit) – related to course number of the subject in particular semester.

2.07 Credit (Course credit): It is a measure of quantity of work done in a course. One credit represents one contact hour for theory or two to three contact hours of laboratory or fieldwork per week over a semester. 3(2+1) means two-credit theory and one credit practical with a total of 3 credits. 2(2+0) mean 2-credit theory without practical.

2.08 Course Load: It is the number of credits a student shall register in a semester.

2.09 Grade : It is a measure of quantity of work done in a course to meet the requirement in a semester. It is computed by dividing the percentage of marks obtained in a course by 10. It shall be expressed on a 10-point scale up to second decimal place.

2.10 Grade Point: A grade point is a product of credit registered by a student and grade secured in a course, which shall be expressed on 10-point scale up to second decimal place.

2.11 Credit Point : A credit point is a product of grade point obtained by a student and number of credits in a course.

2.12 Grade Point Average (GPA): It is the measure of performance of a student in all the courses taken during a semester. The GPA is computed by dividing the total grade points earned by a student in a semester by the total number of credits registered. It shall be expressed on 10-point scale up to second decimal place.

2.13 Overall Grade Point Average (OGPA): It is the measure of cumulative performance of a student on completion of the second and subsequent semesters of the degree programme. It is computed by dividing the total credit points earned by a student up to the end of a particular semester by the total number of credits. It shall be expressed on a 10-point scale up to second decimal place.

2.14 The OGPA shall be rounded off to second digit of decimal point on the basis of third digit. If third digit of decimal point is 5 or more than 5, then second digit will be increased by one. If, however, it is less than 5, it will be ignored. This will be done at the end of each semester while calculating the OGPA. Detail of calculation of OGPA is explained in 2.15A

PART–A: Applicable to all the Faculties except the Faculty of Veterinary Science & Animal Husbandry

2.15A: Calculation of OGPA

Course	A	B	C	D	E	F	Total
Credits (Th.+Pr.)	1 (1+0)	1 (0+1)	2 (1+1)	3 (2+1)	4 (3+1)	4 (2+2)	15 -
Marks obtained Theory out of 50	31	-	31	35	28	20	-
Marks obtained as per credit	31	-	31	70	84	40	-
Practical marks out of 50	-	30	40	36	28	30	-
Total marks obtained/out of total marks	31 50	30 50	71 100	106 150	112 200	100 200	- -
Percentage (out of 100 marks)	62	60	71	70.66	56	50	-
Grade point*	6.2	6.0	7.1	7.07	5.6	5.0	-
Credit point**	6.2	6.0	14.2	21.2	22.4	20.0	90.0
OGPA***	-	-	-	-	-	-	6.0

*Grade point : Percentage of marks divided by 10 (10-point scale)

**Credit point : Grade point x credits

***OGPA : Total credit point divided by total credits offered

PART-B: Faculty of Veterinary Science & Animal Husbandry

2.15. B. For B.V.Sc. & A.H, Method of Calculation and Recording of grade points, Formats of Detailed Marks Certificate (DMC) and Degree Transcript are as per Veterinary Council of India – Minimum Standards of Veterinary Education Degree Course (B.V.Sc. & A.H.) Regulations, 2008 (www.vci.nic.in/www.vci-india.in).

2.16 “S” and “US” grade : “S” grade means satisfactory performance and “US” grade means unsatisfactory performance.

2.17 Examination: Examination means practical, theory and all such examinations, which are conducted under the semester system.

2.18 Internship: *Every student of B.V.Sc. & A.H. degree course shall be required after passing the fifth annual examination to undergo compulsory rotating internship to the satisfaction of the University for a minimum period of six calendar months so as to be eligible for the award of the degree of B.V.Sc & AH. and full registration with the Council.*

Compulsory rotating internship shall include a full time training in veterinary and animal husbandry services (including emergencies and night duties, Sundays and holidays). The intern will devote whole time to the training and will not be allowed to accept a whole time or part time appointment paid or otherwise, Internship shall be undertaken only after completion of all credit requirements of veterinary curriculum including Tracking Programmes, Study Circles, Entrepreneurial Training -and R.V.C. Squadron/N.C.C./ Equestrian/N.S.S/Sports and games as prescribed under these regulations. Internship programme will be regulated by Veterinary Council of India – Minimum Standards of Veterinary Education Degree Course (B.V.Sc. & A.H.) Regulations, 2008 (www.vci.nic.in/www.vci-india.in).

2.19 Superintendent : Superintendent means Dean/Principal of the College who shall act as Superintendent of Examination.

2.20 Assistant Superintendent: Assistant Superintendent means the teacher so appointed by the Dean / Principal of the College to supervise the Examinations.

2.21 Teacher : Teacher means a teacher as defined in IGKV act.

2.22 Advisor Advisor means a teacher of the Faculty who has been nominated by the Dean/ Principal of the Institution to advise students in academic matters.

2.23 Invigilator : Invigilator means the teacher directly engaged in invigilation work in the examination.

2.24 Flying Squad: Flying squad means a team consisting of teachers/officers constituted by the University / Director of Instructions/ Controller of examination of the University to prevent use of unfair means / malpractices in the examination.

2.25 RAWE : Rural Agricultural Work Experience is a one semester training to be carried out at various research centres, farms, villages and institutes in the fourth year of B.Sc. (Ag.) Programme. Similarly RHWE (Rural Horticulture Work Experience) will be done in fourth year of B.Sc. (Hort.) programme.

2.26 In-plant training : One semester training in commercial plants, cooperatives, institutes and / or organization in the last semester of B.Tech. (D.T./Agril. Engg.) programme.

2.27 Observer: Observer is an officer nominated by the Director of Instructions / Controller of Examination of the University to supervise the conduct of examination in the affiliated college(s).

2.28 New entrants : New entrants are those students of first year who have just been admitted through fresh admission process.

2.29 Continuing students: Continuing students are the students other than New entrants.

2.30 Repeat students: Repeat students are those whose entire previous academic performance of a certain academic session has been cancelled or those who are repeating certain class for clearing failed course(s) or those who are appearing in certain or all failed course(s) of some previous class. The academic session will be counted towards the maximum period of degree requirement.

Repeat course : Repeat course(s) is/are those wherein a student fails and repeat one or more courses.

2.31 Outgoing students: Outgoing students are those students of final year who have completed the minimum semester requirements of a degree programme, but not those students who have not cleared some of the failed course(s) even after completing the minimum semester requirements.

2.32 Registration in the courses : The registration of newly admitted students or continuing students for the undergraduate degree programme means that the students will physically present themselves before Dean / Principal of the College on the scheduled date of registration notified by the University for registering the requisite courses after depositing prescribed fee.

3.0 Admission and Registration

3.01 Admission of the student to bachelor degree programme in the constituent or affiliated colleges shall be on the basis of merit and in accordance with policy and guidelines of the state government and the University. The minimum admission requirement shall be decided by university and issued from time to time. Admission of the nominees of Govt. of Chhattisgarh / Govt. of India / ICAR/VCI shall be regulated as per procedure laid down by the University from time to time.

However in case of B.V.Sc. & A.H. course the admission will be regulated as per the rules and procedures laid down by VCI.

Payment of fee and registration in absentia shall not be permitted.

Admission procedure on NRI seats shall be governed in accordance with the policy of the University.

Minimum admission requirement shall be compulsory for candidates admitted under management quota. The candidate should present before admission committee along with relevant documents for verification of record.

Minimum admission requirements on NRI / management seats shall be Higher Secondary (10+2) or equivalent with a minimum 50 per cent aggregate marks.

For affiliated colleges fifteen percent seats of total intake capacity shall be under management quota. The fee on these seats shall not exceed 5 times of the normal tuition fee. The rest of the 85 % seats shall be filled up through counseling organized by the University. If candidates belonging to the Chhattisgarh State are not turn-up in counseling, the university will decide criteria for admission on vacant seats.

In constituent Colleges, admission to ICAR candidate(s) will be given as per rules of the university.

Decision of University shall be final in deciding procedure of admission and finalization of number of seats in affiliated College.

Reservation rules applicable for SC, ST, OBC, female, physically handicapped, freedom fighter and other category candidates shall be made applicable as per norms of the state government. The certificate in this regard needs to be compulsorily submitted at the time of counseling.

The tuition fee for regular / repeat and failed students shall be applicable as decided by the university from time to time.

3.02 Student must not below the age of 17 years on 31st December of the admission year.

3.03 The admission rules for entrance examination as decided by state government will be followed subject to observation of statutory provision of the university.

3.04 Students passing 10+2 system of examination with Physics, Chemistry, Mathematics and English subjects shall be the minimum requirement for admission to B.Tech (D.T./Agril. Engg.) degree course.

3.05 Students passing 10+2 system of examination with Physics, Chemistry, Mathematics/Biology/Agriculture and English or Hindi subjects shall be the minimum requirement for admission to B.Sc.(Ag/Hort.) degree programmes.

3.06 Students passing 10+2 system of examination with Physics, Chemistry, Biology and English subjects shall be the minimum requirement for admission to B.F.Sc. degree course.

3.07 *Students passing 10+2 system of examination with Physics, Chemistry, Biology and English as core course shall be the minimum requirement for admission to B.V.Sc. A.H. degree course. The selection of students for admission to B.V.Sc. & AH. Degree Course shall only be on the basis of merit through a competitive entrance examination to achieve a uniform evaluation. A candidate under General Category for admission to the B.V.Sc. & A.H. degree course must have passed in each of subjects of English, Physics, Chemistry and Biology, and obtained 50% marks in aggregate of these subjects, at the qualifying examination. Admission of students to B.V.Sc.&A.H. degree course shall be made only on the basis of his/her merit in the competitive entrance examination. In respect of candidates belonging to the Scheduled Castes/ the Scheduled Tribes or other special category of students as specified by the Government from time to time, marks required for admission shall be 10% less than that prescribed for general category.*

3.08 The Admission of students shall consist of (a) payment of fee in person and (b) registration of course in person. Payment of fee and registration in absentia shall not be permitted.

3.09 Admission and Registration of New entrants: The new entrants must report in person to the Dean/Principal of the College to which they have been selected, on the date of admission prescribed by the University with two copies of attested documents along with all relevant original documents for verification and payment of fee and registration of courses. The admission of the new entrants, reporting late, after the prescribed date shall be treated as cancelled. The registration of courses will be done at the College level under supervision of the Dean/Principal. The admission process including registration shall be completed within 30 days from the date of first registration, beyond which there shall be no admission.

3.10 The new entrants selected / nominated for admission to a degree programme of the University shall become enrolled students of the University only on completion of all the formalities, documents as per rules / guidelines prescribed by the University and state Government from time to time.

3.11 Identity card : An identity card shall be issued to each enrolled student by Dean /Principal of respective College, which should be carried by the student and be shown, whenever required. The students should always quote the I.D. number, while making correspondence with College/University. The identity card should be renewed every year. In the case of loss, duplicate identity card will be issued from respective colleges on payment of prescribed fee.

I.D. (Identity) number shall be issued within one month of admission of students. It will be represented by a numeric code consisting of 9 digits such that the digits would have following meaning.

- i) First digit = Faculty (1 = Agriculture, 2 = Agricultural Engineering, 3 = Dairy, 4 = Veterinary, 5 = Fisheries)
- ii) Second digit = Degree Programme (1 = UG, 2 = PG, 3 = Ph.D.)
- iii) Third-fourth digits = College (Twenty numbers from 01 to 20 to be reserved for constituent colleges under Agriculture and other Faculties separately ; while from 21 to 99 to be reserved for private affiliated colleges. Further, 21-60 numbers are to reserved for affiliated agriculture colleges, 61-80 for Horticulture affiliated colleges, 81-99 for other affiliated colleges). The University would assign and notify the assigned number to both constituent and affiliated colleges respectively.
- iv) Fifth-sixth digits = Year of admission (e.g. 10 means year 2010)
- v) Seventh-eighth-ninth digits = Serial number of admitted student (e.g. 001 would indicate the serial number of the first admitted student)

Example for constituent College : The example for the ID Number of the first student admitted in any constituent college in the year 2010 would be as follows :

For UG student at Agril College (Raipur) : 110110001

For UG student at Agril College (Jagdalpur) : 110410001

For a PG and Ph. D student the second digit would be replaced by 2 and 3 respectively.

For UG student at Veterinary College, Durg: 410104001

For a PG and Ph. D student the second digit would be replaced by 2 and 3 respectively.

Example for affiliated college : The example for the ID Number of the first student admitted in affiliated college in the year 2010 would be as follows :

- i) For UG student at Bhartiya College of Agriculture , Durg the ID code will be : 112110001

The code of different colleges are as below:

Agriculture		
01	COA, Raipur	1101
02	TCB CARS, Bilaspur	1102
03	RMD CARS, Ambikapur	1103
04	SG CARS, Jagdalpur	1104
05	SK CARS, Kawardha	1105
06	College of Agriculture, Janjgir	1106
07	Bhartiya COA, Durg	1121
08	Chhattisgarh COA, Durg	1122
09	ShriRam COA, Rajnandaon	1123
10	COA, Amba Chowki	1124
11	Mahamaya COA, Dhamtari	1125
12	Bhoramdeo COA, Kawardha	1126
13	Margdarshan Sansthan COA, Ambikapur	1127
14	COA, Raigarh	1128
15	COA, Dantewada	1130
Agricultural Engineering		
16	BRSM CAET, Mungeli	2101
17	BCAE, Durg	2111
18	CGCAE, Bhilai, Durg	2112
Veterinary Science & Animal Husbandry		
19	College of Veterinary Sci. & A.H., Durg	4101
Dairy Technology		
20	CODT, Raipur	3101
Horticulture		
21	College of Horticulture, Rajnandgaon	1111
22.	Danteshwari COH, Mana, Raipur	1161
23.	RDCOH, Pendra Road	1162
24	GCOH, Dhamtari	1163
25	KLCOH, Dhamtari	1164
Fisheries		
26	COF, Kawardha	5101

3.12 Cancellation of admission: If a constituent or affiliated College admitted a student who does not fulfill the prescribed requirement of admission and got admission by mistake or oversight or omission and case is detected in later stage, in such case (s) the university reserves right to cancel that admission at any time. A student admitted on the basis of false, incomplete, wrong information or document or hid some facts at the time of admission knowingly or unknowingly, in such case university reserves right to cancel admission at any time without prior notice to the student. The student has to submit an undertaking in this regard at the time of admission.

4.0 Registration by continuing students

4.01 Student on rolls of the University must report in person to the Dean / Principal of the College and pay prescribed fee for the semester and register the courses running in that semester on the scheduled date notified by University and circulated by Dean/Principal of the College. Payment of fee and registration in absentia shall not be permitted.

4.02 Late payment of fee and registration of courses shall be permitted by the Dean/Principal only up to 5 working days on valid and justified ground following the date of registration. Late registration fee, as prescribed by the University from time to time shall be charged for each subsequent day, subject to maximum of 5 working days. There shall be no registration after 5 working days.

4.03 If a student fails to register the courses after the specified date including 5 working days allowed under regulation 4.02 above due to any unforeseen or unavoidable circumstances beyond his control, he/she will be allowed to register the courses with the permission of the Vice-Chancellor in exceptional and rare case on production of evidence in support of his failure to register in time, to his satisfaction with a late fee of Rs. 100/- per day and subject to maximum of 5 working days. Thereafter, there shall be no registration. The punishment and the late fee are cumulative i.e. as indicated in 4.02 plus late fee payable at 4.03. Such exceptional admission can not be quoted as reference.

5.0 Advisory system

5.01 Dean/Principal of the College shall nominate an Advisor to every student admitted in under-graduate programme, soon after the students' admission. The advisor shall be nominated amongst the Professors/Associate Professors/Assistant Professors of the teaching departments or equivalent post. Normally one advisor may be assigned not more than 10 students. The same advisor will continue to look after the interests of the student and give guidance in matters of academic regulations until he/she completes the UG degree.

5.02 At the beginning of each semester, the advisor shall advise his/her student to register the courses including repeat courses, based on academic regulation.

The advisor will advise and check the proper course number and name in Registration Card. A copy of results will be provided by Dean/Principal to advisor for this purpose. The result and semester report card will be provided to the students through advisor.

At the time of registration, the students herself/himself ensured that the registration card should be thoroughly checked for regular as well as failed courses to which he/she has to register in that semester. In this matter, entire responsibilities lies with the student if any mistake/omission is found at any time during the course of study student will be hold responsible and for which an undertaking will be submitted by the student in each semester.

After admission of student, the advisor will maintain with him/herself his/her advisee's up-to-date academic record, home address, phone number, and will keep in touch with the academic progress of the student. He/she will meet his/her advisees collectively at least once in a month.

The course teacher will register the course only after the signature of advisor. In absence of advisor, alternate arrangement will be made by him with the information to HOD.

5.03 No application of students will be entertained unless properly recommended by the advisor.

6.0 Curriculum and programme of study

6.01 The students admitted in the University shall be required to follow the curriculum as prescribed, revised from time to time by the respective faculties of the University, and approved by the Academic Council from time to time.

6.02 Class time table: At the beginning of semester, the Dean/ Principal shall prepare the class timetable and communicate the same to the students through respective advisor. A copy of the same should also be available to all concerned including D.I. and Registrar.

6.03 Course teachers: The Dean/ Principal will nominate the Course Teachers in consultation with HOD/ Head of Section for each course before the commencement of the semester. The course teacher shall be responsible in all matters concerned with the conduct of the course. The name of course teacher(s) of each constituent and affiliated college should be submitted to Registrar and Director of Instructions one week before the commencement of semester.

When more than one teacher is teaching a course, first teacher will be responsible for the overall planning and conduct of the course and will act as internal examiner during practical examination. In absence of first teacher, the second teacher will be responsible for overall planning, conduct of the course and will act as internal examiner during practical examination

6.04 Migration or transfer of student from one recognized veterinary college or institution to another: *A student studying in the Veterinary college may be allowed to migrate/be transferred to another recognized veterinary college under another university. The migration/transfer may be allowed by the university concerned after passing 1st year of B.V.Sc. & A.H. degree course within one month of the start of academic session of 2nd year of the receiving college/university. Migration/transfer of a student shall not be allowed during the middle of an academic year. The number of students migrating/ transferring from one veterinary college to another veterinary college during the period of one academic year will be kept to the maximum limit of 5% of the intake capacity of each of the veterinary colleges in one year. Cases not covered under such regulations, may be referred to the Veterinary Council of India for consideration on merits. An intimation about the admission of migrated/transferred students into any veterinary college should be sent to the Veterinary Council of India by the respective college/university.*

7.0 Award of Degree, duration and credit requirements

7.01 A student is required to complete the duration and credit requirements for the award of degrees as decided by Academic Council from time to time.

S.N.	Degree	Duration requirements (Semester)		Minimum credit Requirement
		Min.	Max.	
1.	B.Sc. (Ag.) B.Sc. (Hort.)	8	14	169 168
		(including RAWE/RHWE)		
2.	B. Tech. (D.T.)	8 (including in-plant training)	14	162
3.	B. Tech. (Agril. Engg.)	8 (including in-plant training)	14	171
4.	B. V. Sc. & A.H.	10 (including six months internship)	16	177*
5.	B.F.Sc. (Fisheries)	8 (including in-plant training)	14	162

**1 credit (0+1) each for two courses on Livestock Farm Practice (non credit) included and 1 credit (1+0) for Veterinarian in Society (non credit) included. In addition to the Core Courses above, a student has to successfully complete the Tracking Programmes, Study Circles, Entrepreneurial Training, Internship and Core Competence in Veterinary skills as has been detailed under Part IV (8)(1) of VCI regulations for the award of B.V.Sc. & AH. degree. Remount Veterinary Corps (RVC) Squadron/ National Cadet Corps (NCC)/ Equestrian/National Service Scheme (NSS)/ Sports and games shall be non-credit training programmes one of which for a duration of minimum of two Professional Years shall be compulsory for the award of B.V.Sc. & A.H. degree. The performance of the students in these training programmes shall be assessed and graded as 'Satisfactory' or 'Unsatisfactory'. A student has to obtain 'Satisfactory' grading for successful completion of course requirements.*

7.02 The semester(s) cancelled because of any reason, to be explicitly established as a justified reason, shall not be counted towards minimum duration requirements but it shall be counted in maximum duration requirement.

7.03 A student whose semester has been cancelled for any reason shall be eligible to resume his/her studies in the subsequent academic session as and when the courses are available in the semester in which the student has discontinued provided that :

- He/She has completed a minimum duration requirement of two semesters.
- The total period of gap shall not exceed 2(two) semesters including the semester in which he/she had been dropped.

8.0 Medium of instructions

8.01 The Medium of Instructions in Faculty of Agriculture shall be Hindi /English in all Constituent and Affiliated Colleges.

In the Faculties of Dairy Technology, Veterinary Science & Animal Husbandry, Agricultural Engineering and B.F.Sc. degree, the medium of Instruction shall be English.

8.02 The examinee (s) in the Faculty of Agriculture shall have option to answer the questions either in Hindi or in English.

8.03 The examinee (s) in the Faculty of Dairy Technology, Veterinary Science & Animal Husbandry, Agricultural Engineering and B.F.Sc. degree shall have to answer all the questions in English only.

9.0 Attendance requirements

9.01 Students are required to attend all the theory and practical classes scheduled during the semester. A student is required to attend minimum 75 per cent of the scheduled classes starting from the day following registration to appear in the final examination. Theory and practical classes will be counted as separate courses for this purpose. Course teacher will essentially notify the attendance of students in the first week of every month under intimation to the Head of the Department /Dean / Principal of the College. The shortage of attendance shall be notified by Head of department / Course teacher under intimation to the Dean/Principal 5 days prior to the commencement of examination.

- 9.02 Dean/Principal of Colleges shall notify the non-eligibility of students not to appear in the examination 5 days prior to the commencement of the final theory examination and a notice to this effect shall be displayed on the notice board of the College
- 9.03 The Dean/Principal of the College may condone the shortage of attendance of student up to 5 per cent on valid grounds such as his/her own marriage, some competitive examination, death of close relative, medical ground etc.
- 9.04 If a student falls short of attendance in any course(s) or practical(s), he/she shall be treated as dropped from those course(s). He/she shall register those courses as and when available in a regular semester and clear course(s) with minimum requirement of attendance. However, clearance examination will not be allowed to those students who declared fail due to shortage of attendance in 4th year class and he/ she is permitted to register in next year, as and when the course is offered. To decide the academic standing of the students, dropped courses shall be counted as failed and be awarded zero marks while calculating OGPA in semester report card during the academic session, in which they have been dropped.
- 9.05 Regular teaching shall start from the next day after the scheduled date of registration and attendance shall be counted till the date of commencement of final examination. The students who are required to forego classes due to their participation in NCC, NSS, sports, athletics and other extra-curricular activities in Inter Collegiate, Inter University, Inter State and National/International level, shall be counted as present for the purpose of calculating percentage of attendance. The Dean Students' Welfare/teacher-in-charge shall issue certificate with a copy of list of participating students to Dean/Principal of the College. However, the relaxation of attendance on this account cannot exceed more than 10 days in each semester.

- Permission to attend one or more events for more than 10 days for participation in extra curricular activities in a semester cannot be granted for individual or group of students.
- The advisor and or Dean / Principal should not forward application or permit the student(s) for participation in one or more extra curricular activities, if the absent period is more than 10 days in a semester. However, student can be allowed for such activities during semester break.
- 9.06 If all students of a class remain absent, in mass from all the scheduled classes for a continuous period exceeding 10 days in a semester due to any reason, the semester shall be cancelled and the fee etc. paid by the students shall be forfeited. It will also not be counted towards minimum duration requirement. However; it will be counted for maximum duration requirement.
- 9.07 A student who has completed attendance requirements and fails to appear in the practical or theory examination or in both shall be treated as failed and be awarded zero marks while calculating OGPA in the Semester Report Card / mark-sheet, however, the same will be indicated as "Ab" (for Absence) therein.
- 9.08 Students who have registered only for passing the courses(s) in which they have failed are not required to attend classes. However, if the student is debarred due to shortage of attendance then he has to fulfill attendance requirement.
- 9.09 The student of first year class must have a minimum 50 per cent attendance in each semester and in each course for readmission in the first year of subsequent academic session.
- 10.0 Mode of examination and evaluation**
- PART – A: All the Faculties except the Faculty of Veterinary Science & Animal Husbandry**
- 10.A.1 The academic performance and achievement of the student shall be assessed through examination and evaluation of theory and practical work.
- 10.A.2 There shall be theory and practical examination at the end of each semester. The examination papers shall be set covering the entire syllabus prescribed in the semester.

Theory Examination :

The theory examination will be conducted for those course(s) which has theory classes. The theory examination shall be conducted at the end of each semester as per scheduled date and time decided by Director of Instructions/Controller of Examination. There shall be paper of maximum of 50 marks to be solved in 3 hours in theory examination. The pattern and number of questions will be as per norms framed from time to time by university.

Practical Examination :

The practical examination will be conducted for those course(s), which has practical classes in credit hours. The practical examination shall be conducted at the end of each semester as per scheduled date and time decided by Director of Instruction. There shall be practical examination of maximum of 50 marks.

The distribution of marks for practical examination is as follows:

1.	Practical Performance (Lab work/field work/group task/ surveying/etc).	20 marks
2.	Spotting/ material /plant/ live item/ specimen (Written test / identification)	10 marks
3.	Herbarium/specimen/photo/ sample/ slide/ assignment for social science subject	5 marks
4.	Practical Record Book	5 marks
5.	Viva-voce	10 marks
Total marks		50

10.A.3 External teachers/experts shall do theory paper setting for all semesters. Similarly, the external examiners of the relevant subject as appointed by the Director Instructions/Controller of Examination in all the semesters will conduct the practical examinations. All the answer books of theory examination will be pooled centrally and coded at the office of the Director Instructions/Controller of Examination. The coded answer books will be randomly distributed to the Deans of the Constituent Colleges for central evaluation at the college level. However, revaluation will be done under the direct control of Director Instructions/Controller of Examination.

10.A.4 Setting and moderation of question papers will be carried out by Director of Instructions /Controller of Examination as per following procedure. Two to three sets of question papers will be prepared and get moderated to avoid mistake, repetition of questions and to verify question covering entire syllabus. HOD or his nominee who can change up to 40% shall moderate the question paper. The Controller of Examination will select any one of the question paper from such 2-3 moderated sets.

10.A.5 The minimum passing marks in individual theory and practical paper separately shall be 50 per cent. The weightage to theory and practical shall be given as per distribution of credit. Evaluation of a student will be done on 10-point scale.

10.A.6 The conduct of theory as well as practical examinations shall be regulated by the guidelines issued by the University from time to time.

10.A.7 One clearance examination will be conducted after the second semester examinations of final year for clearing the failed courses of fourth year only. Such student will require to pay the fee as prescribed by university from time to time. The benefit of clearance examination will not be extended to third year failed courses, if any. A student who is not able to clear all the courses even in the clearance examination will have to clear the failed courses by registering such courses as and when available in the regular semester and can not be allowed to get the benefit of clearance examination thereafter. Such student will require to pay the examination fee for failed courses as decided by university from time to time.

10.A.8 The Director of Instructions/ Controller of Examination will declare results of previous semester atleast 3 days before commencement of registration of next semester. A copy of result shall be provided to Dean/Principal 3 days before the scheduled date of registration and thereafter, Dean/Principal will provide the results to Advisor/Students in time.

10.A.9 The efforts will be made to declare provisional results at the end of each semester through university Website.

PART-B: Faculty of Veterinary Science & Animal Husbandry

10. B (1) *It shall be the responsibility of the teacher(s)/instructor(s) to ensure that the topics to be covered in the theory and practical in each course is recorded through a lecture/practical schedule and distributed to the students at the beginning of each course. The Head of the Department/ Dean shall ensure that the schedule is adhered to and alternate arrangements are made to cover up the loss in case of any eventualities of unavoidable reasons that lead to non-adherence of the above schedule.*
- (2) *Work distribution chart of each teacher should be available with Dean's office for inspection of the Council. In each subject Professors and senior teachers must be actively involved in teaching, especially in conducting practical for degree course. The principle behind each practical, the objective of each practical level of competence expected from the students etc. should be clearly explained to them by senior teachers.*
- (3) *The examination shall be to assess whether the student has been able to achieve a level of competence. For academic assessment, evaluation of practical aspects of the curriculum should receive much greater emphasis leading to separate examinations and requiring the student to secure a minimum of 50% marks, in theory as well as in practical, in each such examination.*
- (4) *The weightage of Theory and Practical shall be in the ratio of 60:40 respectively in both internal and annual examinations.*
- (5) *The distribution of marks for objective and subjective questions in each course/paper shall be in the ratio of 60: 40 respectively both in internal and annual examinations.*
- (6) *The schedule of examination during B.V.Sc. & A.H. course shall consist of internal (semester) and external (annual) examinations: internal examination (theory and practical separately) for each course at the end of each semester; and external examinations (theory and practical separately) at the end of each academic year comprising of all the courses of a particular subject taught during that year.*

- (7) *The internal assessment (Semester) shall be conducted in 50% of total marks in theory and practical separately and shall invariably be conducted on completion of the course as per lecture/practical schedule explained under sub-regulation (1) and shall be held without any preparatory leave. It shall be the responsibility of the-University/College authorities to conduct these examinations without: loss of instructional days of a Semester. Internal Practical examination shall be conducted by a board of examiners consisting of Instructors) of the course and a representative of the head of the department. Evaluation of answer books shall be done by the concerned instructors). Marks obtained in theory and practical in the internal examinations would be recorded separately and submitted to the Dean/ Principal at the end of the particular semester.*
- (8) *A composite Annual examination for a group of courses/a course (if only a single course is involved in the paper) shall be conducted for the rest 50% marks in theory and practical separately as per schedule of examination. The annual theory examination(s) shall be conducted by inviting the question paper from appointed paper setters). A paper setter shall be provided the courses and syllabus prescribed by the VCI including detailed course outline. A paper setter shall be requested to prepare two sets of question papers, each for main examination and compartment examination (if any). Where necessary, more than one paper setter/ examiner can be appointed. The practical examinations shall be conducted by the Board of Examiners appointed by the university and shall consist of two or more internal (representing the subjects being examined) and one external examiner. Evaluation of answer books of annual examinations shall be done by the external examiner (s).*
- (9) *Annual examinations shall be held on such dates, time and places as the university may determine and must be completed so that the results are announced before the onset of the ensuing semester.*
- (10) *The schedule of examinations (internal/external) shall be adhered to strictly. No re- examination shall be allowed in events of students.-strike, boycott, walkouts and medical grounds or what-so-ever may be the reason.*

- (11) *There shall be no supplementary (make up) examinations during the academic session. However, a candidate may be allowed to provisionally sit in the next class provided he/she has failed only in two papers. He/she cannot be promoted to next B.V.Sc. & A.H. class unless he/she has cleared the failed papers),*
- (12) *The records of examination shall be made available to the Council, as and when required and the records of assessment may be retained till six months after the conduct of the Annual examination.*

EXPLANATION 1: *For the first B.V.Sc. & A.H. examination, the subject of Veterinary Anatomy, has one course in the first semester (VAN-111, 1+2=3) and one course in the second semester (VAN-121, 2+2=4). Internal evaluations for VAN-111 shall be conducted at the end of the 1st semester and for VAN-121 the internal evaluation shall be conducted at the end of the 2nd semester. The marks obtained in the examinations shall be recorded separately for theory and practical and sent to the concerned Registrar/ Controller of Examinations/ Dean. After the completion of courses in the second semester, a composite annual examination (for Veterinary Anatomy Paper-I) shall be conducted for the theory and practical of VAN-111 and VAN-121 giving due weightage to each course. The marks obtained in the theory and practical of internal and annual examination shall be added and the grade point calculated and recorded against Anatomy Paper-I. Similar pattern shall be followed for all other subjects of B.V.Sc. & A.H. Degree course.*

EXPLANATION 2: *The teachers while evaluating practical, shall take into account the followings:-*

- (a) *A record or log book maintained by each student as practical records.*
- (b) *Observation and recording of the skill with which each student executes the practical.*
- (c) *Assessment of the comprehensive skill and knowledge of each student through an oral examination (viva-voce).*
- (d) *At least ten percent marks may be awarded to day to day records including record of case sheets etc.*

- (13) *The persons with basic veterinary qualification (B.V.Sc./B.V.Sc. & A.H.) shall be recruited as teaching faculty in the Veterinary College*
- (14) *Teachers in the disciplines of Biochemistry, Biotechnology, Biostatistics and Computer Application, Entrepreneurship, Extension and Economics may be recruited from the persons having qualifications other than the basic veterinary qualification only in case of non-availability of candidates with basic veterinary qualifications. Where candidates with basic veterinary qualification are available, they should be given priority in selector appointment over the candidates without basic veterinary qualification. Appointment of persons without the basic veterinary qualification as teachers in the aforesaid disciplines shall require prior approval of the Veterinary Council of India.*
- (15) *The post of Head of Department in a Veterinary College shall be filled up only with a teacher with basic veterinary qualification.*
- (16) *A person possessing qualification included in the First or Second Schedule to the Act shall be generally appointed as examiner or paper setter for the conduct of a professional examination for the B.V.Sc. & A.H. course. However, a person without the qualifications mentioned above may also be appointed examiner in his/her concerned subject provided he/she possesses the doctorate degree in that subject and a minimum three years teaching experience. Provided that:*
- (a) *no such person shall be appointed as an external examiner unless he/she has at least three year's teaching experience;*
 - (b) *no person below the rank of Lecturer/Assistant Professor or equivalent shall be appointed as internal examiner*
 - (c) *no person shall be appointed as an external examiner in any Para-clinical/clinical subject unless he/she possesses a recognized veterinary qualification and hold a postgraduate degree and teaching experience in the subject concerned.*
 - (d) *persons working in Government/Semi Government or similar organizations may also be considered for appointment as external examiners provided they possess qualification and experience as laid down above.*

- (e) *paper setter(s) cannot be appointed as practical examiner(s) in the same paper.*
- (f) *local person(s) shall normally not be appointed as paper setter(s)/ external examiner(s) However, under exceptional circumstances or unavoidable exigencies arising at the time of examination (like not arrival of appointed examiner/ non- receipt of question paper from paper setter etc.), the University may appoint any qualified person for the purpose to avoid postponement/ cancellation of annual board examination*
- (17) *Oral and practical examinations shall be conducted by the respective internal, and external examiners with mutual co-operation. They shall allot marks to the candidate appearing at the examination according to their performance and the marks sheet so prepared shall be signed by both the examiners.*
- (18) *Every veterinary college shall provide all facilities to the internal and external examiners which are necessary for the conduct of examinations and the internal examiner shall make all preparations for holding the examinations.*
- (19) *The external examiner shall have the right to communicate to the examining body his/ her views and observations about any short comings or deficiencies in the facilities provided by the Veterinary College with a copy to VCI, if he/she so desire.*
- (20) *Verification of percentage of passing/failing and deviation from the normal curve of distribution will be subject to scrutiny/ enquiry by the examining body.*

11.0 Conduct of examination and prevention of unfair means

- 11.1 (a) The Superintendent of examination shall make proper seating arrangements to ensure prevention of unfair means. The Superintendent should ensure that minimum two invigilators shall be posted in each examination hall in order to make proper invigilation. Seating arrangements may be such that two examinees appearing in different courses, sit one after another.

- (b) The Director of Instructions / Controller of Examination or his nominee shall appoint flying squad and observers for smooth conduct of examination.
- (c) During examination observers shall be posted at various examination centers. The question papers will be opened in the presence of Observer and Dean / Principal and other faculty members. Likewise, after completion of examination the answer books shall be sealed in the presence of Observer and Dean / Principal and other faculty members. The Observer will be one of the signatories on the envelopes of question paper(s) before opening as well as on the envelopes of answer books after sealing.
- In case any discrepancy takes place during the conduct of examination, the Observer is empowered to take suitable decision on the spot and will inform the Registrar/ Director Instructions accordingly.
- The observer shall have right to check any examination hall during examinations. He/she will have the right to check any student in order to prevent use of unfair means during the conduct of examinations. If any student is found guilty of using unfair means, the observer will take appropriate action and decision as per rules.
- (d) The flying squad shall have the authority to visit any college under its jurisdiction at any time during examinations. It will have the right to check any student in order to prevent use of unfair means during the conduct of examinations. If any student is found guilty of using unfair means, it will take appropriate action and decision as per rules.
- (e) A student appearing in examination is required to keep and show on demand the Identity Card during the course of examination and obey instructions given by the teachers / invigilators / observer / members of the flying squad / Superintendent / Assistant Superintendent. Otherwise, Dean / Principal of the college may expel he/she from appearing in the examination.

- (f) Students shall not carry any papers, books, notes, electronic gadgets or mobile phone etc., which might possibly be of assistance to him/her as unfair means in the examination hall. Every student shall handover such papers, books or notes, electronic gadget or mobile phone etc. to the invigilator(s), before start of the examination. The invigilator, observer as well as members of the flying squad, Superintendent and Assistant Superintendent can also search the pockets/clothes of the examinees for any unfair means.
- (g) Any student having in his/her possession or accessible to him/her papers, books, notes, electronic gadget or mobile phone etc., which might possibly be of assistance to him/her as unfair means or found giving or receiving assistance or copying from any paper, book, note, electronic gadget, mobile phone or allowing any other student to copy from his/her answer books, writing either on blotting papers or any other paper during the examination or using or attempting to use any other unfair means and not informing the invigilator about the notes or any material pertaining to the examination paper found to have been written on the desk or table, or any part of his/her body, clothes etc. shall be liable for punishment.
- (h) No student shall write answers on any paper other than answer book supplied to him/her by the College / University.

11.02 If a student is temporarily incapable and / or unable to write the answers himself/herself, the Superintendent may provide a writer to assist the examinee. The writer will be from the ministerial cadre who was not / is not an Agriculture / Veterinary / Agricultural Engineering / Dairy Technology / Horticulture / Fisheries student.

11.03 (a) When the invigilator or a member of a flying squad / Observer / Assistant Superintendent / Superintendent notices a student indulging in any act of unfair means, he shall seize the paper or book or material if any, from the student or take search of a student in person and shall invariably demand a written statement of the student concerned for using unfair means.

- (b) If a student refuses to give his/her statement, he/she shall be asked to record in writing his/her refusal to give a statement. If he/she refuses to do so the fact shall be noted duly witnessed by at least one member engaged in invigilation. The invigilator shall however, write his/her remarks on the answer book and affix his/her signature and the student shall be sent out of the examination hall by the Supdt. / Asstt. Supdt. / Invigilator/Dean / Principal and shall not be allowed to continue further examination in that course.

11.04(a) The student found attempting or using unfair means in the semester (first or second) examination shall be declared fail in all the registered and repeat courses of that academic year (both the semesters). Such student shall have to repeat the whole academic year again. The action will be taken by Dean/Principal of the College with due information to Director of Instructions / Controller of Examination and Registrar.

If Dean/Principal fails to do so, action will be taken by Director Instructions/ Controller of Examination with information to Registrar on the recommendation of external / invigilator/ observer / flying squad etc.

- (b) During the course of evaluation if the evaluator reports to the Director Instructions / Controller of Examination that the student(s) has used unfair means, the student(s) shall be declared as fail in that course(s) and they can register that course(s) as and when it is offered in regular semester.
- (c) Students, who walk out from the examination hall in mass, just after they receive the question paper or within the scheduled time of examination or abstain from the scheduled examinations shall be treated as failed and will be awarded zero marks while calculating OGPA in the Semester Report Card / mark-sheet, however, the same will be indicated as "Ab" (for Absent) therein.

- (d) If a student threatens invigilator/teacher or Assistant Superintendent / Superintendent / Officer or member(s) of flying squad/Observer while using or attempting to use unfair means, he/she shall be liable to be debarred from examination / registration for a minimum of 2 semesters of current academic session by the Dean/ Principal. If the Dean / Principal fail to do so, Director Instructions will take action with the information to Registrar.
- (e) If a student makes signature on his/her answer book or any kind of identification marks, his/her answer book shall be cancelled and he/she will be awarded zero marks in that course.
- (f) If a student resorts to such measures as to disrupt the examination or indulges in impersonation he/she shall be finally dropped from the rolls of the University by the Registrar on recommendation of Director Instructions/Controller of examination.

11.05 The semester(s) which has been cancelled as a punishment shall be counted towards maximum duration of requirement.

11.06 A student with more than one proven case of using unfair means or act of misconduct of serious nature in the examination hall, shall be dropped from the rolls of the University by the Registrar on the recommendation of DI/Dean/Principal of the College.

12.0 Revaluation of answer book

PART-A: All Faculties except the Faculty of Veterinary Science & Animal Husbandry

12.01 Student shall be allowed to apply for re-valuation of two theory paper of maximum of two courses (registered / repeat courses) revalued during a semester. He should apply to the Dean / Principal of the College for the revaluation within 7 working days of notification of his/her last result by the University. The Dean / Principal in turn should send the application of the student along with a copy of the money receipt with list of such students within 3 working days of its receipt to Director Instructions. The affiliated colleges have to send the requisite fee also along with the list.

12.02 The fee for revaluation shall be charged as prescribed by the University from time to time.

12.03 The revaluation will be done by the same procedure as laid down for the Evaluation System.

12.04(a) Marks obtained in the subject by the student after revaluation will be treated as final marks.

(i) If the difference of marks is more than 20 percent, the answer book will be sent to the third valuer and the average of the nearest two shall be taken as the marks of the revaluation and same shall be substituted.

(ii) Marks obtained in the subject by the student after regular evaluation or revaluation or *suo moto* revaluation which ever are higher will be treated as final marks.

(b) No revaluation shall be allowed in case of practical examination, which includes scripts of practical field work, spotting, written objective paper, test and project report etc. submitted as a part of practical examination.

12.05 There shall be no provision of retotalling of valued answer books.

PART-B: Faculty of Veterinary Science & Animal Husbandry

12.01B. SCRUTINY OF ANSWER BOOKS AND RECTIFICATION OF ERRORS

(1) *There shall be no provisions of re-evaluation of answer book(s).*

(2) *A student, however, may be allowed to get his/her answer book(s) scrutinized, for which, the student shall have to apply to Controller of Examination/Coordinator of Examination within three days after the declaration of result and after paying prescribed fee.*

(3) *The Controller/Coordinator (Examination) shall arrange the scrutiny of answer book(s) by the Moderation Committee.*

(4) *Scrutiny means re-totalling of the marks, and examination of unmarked question(s), if any.*

(5) *The answer book(s) of annual examination shall not be shown to the student under any circumstances.*

(6) *In case, the total marks are found to be incorrect on scrutiny, the same will be corrected and the result shall be revised accordingly (even if it is towards lower side). If, however, any question is found to be unchecked by the Examiner, the answer book(s) shall be sent to the Examiner for doing the needful and the results) shall be revised accordingly if there occurs any change in the marks*

(7) *No representation by the students) shall be entertained regarding the outcome of the result after scrutiny.*

(8) *In case a student on the basis of the result of scrutiny becomes eligible for the compartment examination, he/she may apply to the concerned authority to appear in the compartment examination on the announced scheduled date. The scheduled date of the compartment examination shall under no circumstances be changed on this account.*

12.02B. MODERATION

(1) *Question Paper:*

The examining body may appoint a single moderator or a board of moderators not exceeding three in number. The moderators shall review the question papers on the day of examination after they have been distributed. Any corrections needed will be conveyed to the examinees and any discrepancy in the question paper in respect of syllabus noticed will be conveyed to the Controller/Coordinator of Examination in a written report.

13.0 Academic standing, continuance, dropping and re-admission of students.

13.01 Continuance of a student as enrolled student of the University shall depend on the fulfillment of the following conditions :

- Continuous satisfactory academic performance ;
- Satisfactory conduct and disciplined behaviour ;
- Satisfactory health and physical capacity to continue the academic activities ;
- Timely payment of prescribed dues / fee to the University and registration of courses.

13.02 A: All faculties except Faculty of Veterinary Science & Animal Husbandry student obtained OGPA of 5.50 or above on 10-point scale besides other requirements laid down by faculty shall be eligible for the award of degree. The division shall be awarded as below:

S.No.	OGPA	Description of performance (%)	Division
1	8.00 and above	80 and above	I with distinction
2	7.00 to 7.99	70 to 79.99	I
3	6.00 to 6.99	60 to 69.99	II
4	5.50 to 5.99	55 to 59.99	Pass
5	Below 5.50	Below 55	Fail

In case a student fails to obtain a minimum 5.50 OGPA required for Bachelor degree, he / she will have to opt optional/elective courses available in the consequent semesters. Marks obtained in such courses will be counted for OGPA.

PART- B: Faculty of Veterinary Science & Animal Husbandry

13.02.B. GRADING AND GRADE POINT AVERAGE

- Grade Point (GP) in a course will be the total marks obtained by a student out of 100 divided by 10*
- Credit Pont (CP) in a course will be GP multiplied by the credit hours.*
- Total Credit Points = Sum of the credit points secured.*
- The Credit Points earned will be zero if the GP in a paper is less than 5.00*
- Grade Point Average (GPA) = Sum of the Total credit Points earned divided by the sum of Credit Hours.*
- The corresponding ranking of OGPA with respect to traditional scoring system of Division Ranking shall be as follows:*
8.000 and above - First Division with Distinction
7.000 - 7.999 - First Division
6.000 - 6.999 - Second Division
5.000 - 5.999 - Pass

13.03 A student who is dropped / debarred from registration for a few semester(s) due to any punishment meted out to his/her for any indiscipline in the examination or due to any misconduct or for that matter for any other reasons joins back and repeats a particular semester, the courses and fee structure as applicable to all regular students of that semester will also be applicable to him/her and semester will be counted towards the maximum duration requirement.

PART-A All Faculties except the Faculty of Veterinary Science & Animal Husbandry

13.04.A.1 A student obtaining a minimum of 50 per cent marks in each course (theory and practical separately) at the end of academic session shall be eligible to register the courses of higher class.

13.04.A.2 If a student fails to obtain 50 per cent marks either in theory or practical separately in each course at the end of academic year / session, he/she shall be treated as failed in the course(s) concerned and will be required to re-registered in theory / practical of that course as and when available.

A Course consists of theory and practical, if a student fails in theory or practical or both of the same course, it shall be counted as one course. This is for determining the status of the student for continuance/dropping and readmission.

13.04.A.3 A student in the first year of degree programme failing/dropped in more than SIX courses (theory and practical separately) at the end of the academic session shall have to repeat in the same class. Entire performance of a "repeat" student, during the previous academic session shall be cancelled and shall not be counted for minimum duration requirement.

13.04.A.4 The Academic Regulations, courses and fee structure as applicable to regular admitted students of that year would be applicable to repeat students also.

13.04.A.5 A student of first year class who is not eligible for registration in second year class in two consecutive academic sessions will be dropped from the rolls of the University.

However, "one more chance of admission will be given, if student qualifies through open competition (entrance examination) as per admission rules on merit basis"

13.04.A.6 A student of first / second / third year class failed / dropped in SIX or less courses at the end of the academic session, shall be placed on academic probation, and shall be permitted to register courses of next higher class. Such students will be permitted to clear the course/courses in which he/she has failed as and when available during regular semester. There shall be no supplementary examination. Marks obtained while repeating the course / courses shall substitute the previous marks.

13.04.A.7 (a) A student who is on academic probation in second year class shall not be permitted to register the courses of third year class unless he/she clears all courses of first year class.

(b) A student who is on Academic Probation in third year class, shall not be permitted to register the courses of fourth year class unless he/she clears all courses of second year class.

13.04.A.8 The student who are on Academic Probation (failed in SIX or less courses) will register the failed courses along with regular students in the beginning of next available semester, when the courses are offered and he/she will be required to pay the examination fee of the failed courses in addition to the full fee for the course of the regular semester as and when decided by the University.

1) Failed/repeat students who want to attend the classes will have to pay tuition fee and the examination fee as prescribed by the University from time to time.

2) Failed/repeat students who do not want to attend the classes will have to pay Rs. 500/- per Semester as continuation fee and the examination fee as prescribed by the University from time to time.

3) Failed/repeat students who want to stay in hostel will have to pay tuition fee (hostel accommodation to these students will be provided on availability of the rooms in hostel).

4) Failed/repeat students who do not cover under (i) and (ii) will not be treated as regular students and will not be eligible for any scholarship.

13.04.A.9 "A student in II, III and IV year class failed /dropped in more than six courses (theory and practical separately) at the end of Academic Session shall have to repeat the same class and shall not be allowed to register the courses of next higher class. He/she will attend the regular classes and fulfills the attendance requirement of that year. He/she has to deposit the tuition fee as applicable to the regular students".

PART- B: Faculty of Veterinary Science & Animal Husbandry

13.04.B.Promotions, Failure, Compartment Examination and Results

- (1) *Promotion or failure of a student in a professional year shall be decided only on the basis of aggregate marks of internal and annual board examinations.*
- (2) *A student shall be promoted to next higher professional class only if he/she has passed in all the papers of his/her class by obtaining at least 50% marks in theory and practical separately (internal and external combined).*
- (3) *A student should secure over all grade point average (OGPA) of 5.00 out of 10.00 at the end of degree programme to be eligible to get B.V.Sc. & AH. degree.*
- (4) *A student may also be allowed provisional promotion to next higher class till the declaration of the result of the compartment examination (s). However, this promotion shall be subject to clearance in the compartment examination(s) of that/those paper (s) and shall be provisional. If the student fails in the compartment examination (s), he/she shall stand automatically reverted to the class from where he/she was allowed provisional promotion.*
- (5) *Failed students shall register again for the entire professional class, they failed. Such students shall have to fulfill all requirements of the class afresh.*
- (6) *A student failing in the annual examination for three consecutive years in a professional year of B.V.Sc. & AH. degree programme, shall be finally dropped automatically from the University on account of poor academic performance*

- (7) *In no case, a student shall be allowed to continue his/her B.V.Sc. & AH, studies beyond 8 academic years (16 semesters) in a Veterinary College.*
- (8) *A student failing in a maximum of two papers only may be allowed once to appear in compartment examinations for those paper(s). Compartment examination shall comprise of the external component of both the theory and practical of the failed paper(s), which shall constitute the 100% weightage for that paper(s) and the marks of Internal examination shall not be considered for the evaluation of Compartment Examination.*
- (9) *The compartment examinations shall be conducted within 20 calendar days after the date the results of the concerned professional year examination declared. The results of such compartment examination shall be declared within 5 days after the examination is conducted.*
- (10) *In case of failure in any of the compartment paper(s), the student will be reverted back to the previous professional year and will be required to repeat all the requirements of that failed professional year.*
- (11) *The Controller/Coordinator of Examination in consultation with the Dean of the College shall form Committee of three members consisting of Dean of the College as Chairman and two other teaching faculty members to moderate the results-obtained at the annual board examination. This Committee shall review the results for the normal distribution of marks, the percentage of pass or failure. Any moderation suggested shall be uniformly applied to all students for that papers) without altering the merit of the passed candidates. Any moderation effected should not involve of enhancing of more than total of 5 marks in a professional year for a particular candidate, and in no case more than 3 marks in one paper. The provisions for Moderation of results shall not apply to Compartment Examinations .There shall be no provision for grace marks in any case.*

14.0 Regulations of student conduct and discipline

14.01 The students shall obey the rules, regulations and orders of the University authorities for maintaining the discipline in campus and hostel. It shall be presumed that students shall comply with these rules. Failure to comply with these rules will make the students liable for disciplinary action including the student's expulsion from the University / college. The decision of the University authority in this regard shall be final and binding on the students and their guardians.

All students shall sign a undertaking at the time of admission in the college to the effect that he / she shall submit to the disciplinary jurisdiction of the University authorities and shall observe and abide by the rules and regulations made from time to time in this regard and orders passed by the University authorities. (Copy of declaration is given in appendix I.)

14.02 The following shall constitute the acts of indiscipline, misbehavior and misconduct on the part of the students

- (a) Keeping any fire arms, lethal weapons in the room or outside and use of these.
- (b) Keeping or using intoxicants in any room.
- (c) Ragging, bullying or harassing of students.
- (d) Demonstrations in any form including processions.
- (e) Abusing.
- (f) Use of violence.
- (g) Showing or causing to show any disrespect to staff members (employees/officers) of the University, teachers, hostel management and other authorities of the college/University.
- (h) Disturbing other students in their studies.
- (i) Damaging any University property.
- (j) Disorderly behaviour.
- (k) Organizing meetings other than those authorized by the college/University authorities.
- (l) Any act specifically and lawfully forbidden by the officers of the University, teachers, hostel management and other authorities of the University/college.

(m) Any other act intended or calculated to cause inconvenience, annoyance, injury or damage to any other student or the employee of the college or University or a guest or visitor of the college / University.

(n) Obstructing the vehicular traffic on the campus and highways, misbehaving with teachers and other citizens, looting shops, picking-up quarrels with other citizens and similar other antisocial activities.

(o) Taking part in political activities and organizing themselves in groups or associations, which are against the interest of the University and the nation.

(p) Disobedience of the rules framed for management of the mess in the hostel.

14.03 Any student involved in the act of indiscipline, misbehavior or misconduct as specified in earlier section is liable to be punished for the same after giving him reasonable opportunity of self-defence.

(a) The teacher /warden/ advisor has the power to admonish, warn or reprimand the students verbally or in writing. A report of such punishment awarded shall be sent in writing to the Dean / Principal of the College for record and use, if needed, in future.

(b) Teachers of the University and other officers and employees shall prevent the students from misconduct, misbehaviour, breach of discipline or infringement of rules and shall send report in writing to the Dean/Principal of the College concerned for further necessary action, in case the matter is beyond their powers of awarding punishment. The Dean / Principal, if required, shall report the matter to the Registrar, if it is beyond his/her power to award the punishment.

(c) All reported cases of serious nature of the act of indiscipline, misconduct, and misbehaviour by the students shall be referred to the College Disciplinary Committee constituted by the Dean / Principal of the College. The Chairman of the College Disciplinary Committee should be the Dean / Principal and not any senior Professor / staff of the college.

This is essential to maintain strict discipline and take immediate action in the matter. Based on the recommendations of the committee, Dean / Principal shall issue necessary orders of punishment with copies to all concerned officers of the University.

Dean Students' Welfare shall be ex-officio member of the disciplinary committee of all the constituent colleges of all the faculties in the University.

- (d) Before awarding punishment, if desired, the parents/guardian of the students should be informed about the established act of indiscipline on the recommendation of Discipline Committee. of the College.
- (e) All students shall obey the rules regulations and order issued by university from time to time including a) UGC regulations on curbing the menace of ragging in higher education Institutions 2009 b) Hostel discipline rules c) Women harassment at work place

14.04 Punishments : Punishment as under will be awarded on the gravity of the misconduct :

- (a) Levy of punitive fine, individually or in groups up to Rs. 10,000/- depending upon the gravity of the act of indiscipline including ragging. If the fine is not paid, the registration of the student(s) shall be cancelled.
- (b) Dismissal from the hostel.
- (c) Temporary suspension from the University / college.
- (d) Expulsion from the University / college up to rustication.
- (e) In reported ragging case, punishment will be awarded as per UGC regulations on curbing the menace of ragging in higher education institution 2009.
- (f) **Placing the student on Conduct Probation :** If the student is involved in the violation of the rules and regulations of the University or found involved in any act of indiscipline as established and reported (with reasons) in writing by the disciplinary committee, he/she may be placed on CONDUCT PROBATION by the concerned Dean / Principal for a specific period, which could be for the entire degree programme.

During the period of this conduct probation the student shall stand debarred from representing the college or University in any Meet, tournament, youth festival, cultural competition, railway concession etc. and shall also remain suspended from any student organization, and shall not be entitled to receive any stipend / scholarship/ fellowship.

In case of conduct probation of the student for entire degree programme, it may be reviewed after one year by the Dean / Principal of the College in consultation with the disciplinary committee.

If during the conduct probation the student further indulges in the act of indiscipline, he/she shall be rusticated by the Dean / Principal of the College.

- (g) The loss or damage to any property / equipment of the campus as a result of demonstration / strikes resorted to by the students, shall be recovered either directly from the persons specifically identified where possible, or else collectively from such group of students which is responsible for organizing the demonstration / strike.

The powers of awarding punishment to the students shall be vested with the Deans/Principal of the College whose decisions shall be final and binding except in case of expulsion for one full semester or a longer period and rustication from the University. In such cases expulsion or rustication will be affected as per the regulations laid down in the next section.

- (h) Transfer of students of Constituent Colleges to other Constituent Colleges shall be regulated as per rules framed by the University from time to time.

14.05 Regulation regarding expulsion or rustication from University.

- (a) Expulsion implies removal of the student from the college rolls for a period of one semester or more where rustication amounts to permanent removal of the student from the University rolls.

- (b) Under the existing rules and regulation of the University, expulsion of a student in the first semester or second semester of a academic year amounts to his/her expulsion for both the semesters. In either of these cases the expulsion amounts to removal of the student from the college for a period of one academic session i.e. current academic session. A student can be expelled for a maximum period of 4 semesters.

On the other hand, if a student continuing in the second semester of one year is expelled for two semesters, it implies his removal from the college for two years. If such a student is expelled for three semesters, still it will amount to his/her removal from the college for a period of two years. Hence, on the basis of the Academic Regulations, that a student can remain on the rolls for a maximum of 14 semesters or seven years in B.Sc. (Ag./Hort.) and B.Tech. (D.T./Agril. Engg.), B.F.Sc, 16 semesters or 8 years for B.V.Sc. & A.H., a student can be expelled for a maximum period of 4 semesters only.

- (c) The Dean/Principal on the basis of established charges against a student as per report of the college disciplinary committee can recommend to expel or rusticate a student for sufficient reasons including acts of indiscipline and misconduct inside or outside the college.
- (d) The cases of expulsion and rustication shall be forwarded to the Registrar / P.A. to Hon'ble Vice-Chancellor by the Dean of the constituent college / Principal of the affiliated Colleges immediately after establishing the charges for expulsion or rustication.
- (e) The Dean / Principal may revise his decision within 15 days of the date of passing order of expulsion or rustication on an appeal by the student(s). The revised decision together with reasons shall be communicated to the Registrar for placing before the Vice-Chancellor. Also copy should be given to DSW and P.A. to Hon'ble Vice Chancellor.

- (f) If no revision takes place, the student may appeal to the Vice-Chancellor for redresses of the grievance when punishment amounts to rustication from the University.
- (g) The Registrar will notify the order of expulsion/ rustication of the student immediately after the expiry of 15 days period allowed to the Dean for revision of the decision. However, this period can be extendable till the pending decision of the Vice-Chancellor
- (h) When facts come to the knowledge of the Vice-Chancellor, which makes him think that the order of the Dean /Principal requires revision, the Vice-Chancellor may revise the order of the Dean. The revised decision together with reasons shall be communicated to the Dean/Principal. The decision of the Vice-Chancellor shall be final.

15.0 Approval of final results and issue of provisional certificates

15.01 The vice-chancellor shall approve the final results and the University shall issue provisional certificate and transcript to the students. It shall be open to the university to withhold the result of a student on any ground that may appear valid to him.

15.02 The final mark sheet/transcript shall contain all the courses undergone and the grades secured by the student.

15.03 A recent passport size photo shall be affixed in the final marksheet/transcript of the student, at the time of issue.

16.0 Award of degree

16.01 The degrees, namely, B.Sc. (Agri.), B.Sc. (Hort), B.Tech. (Agril. Engg.), B.Tech. (Dairy Tech.), B.F.Sc, B.V.Sc. & A.H., shall be awarded under the seal of the University to the students of constituent and affiliated colleges who have satisfactorily completed the graduation requirements.

17.0 Amending or canceling the result

17.01 If the result of a candidate is discovered to be vitiated by oversight mistake, omission, error, malpractice, fraud, improper conduct or any other reasons, the Vice- Chancellor shall have the power to amend or cancel the result as the case may be in such a manner so as to accord with the correct statement and true position and to make such declaration as the Vice- Chancellor may deem necessary.

Appendix – I

विद्यार्थी द्वारा मरा जाने वाला घोषणा पत्र

मैं पुत्र/पुत्री/पत्नी
..... निवास स्थान

जिला..... कक्षा में महाविद्यालय में प्रवेश प्राप्त
किया हूँ तथा Academic Regulation की पुस्तक दिनांक..... को प्राप्त की।

1) मैं यह घोषणा करता हूँ कि मैं महाविद्यालय एवं विश्वविद्यालय के वर्तमान नियम तथा समय-समय पर परिवर्तन किये गए नियमों को पालन करूँगा। विश्वविद्यालय में लागू रेगिंग एवं छात्रावास नियमों का पालन करूँगा। मेरे द्वारा नियमों के उलंघन की दशा में महाविद्यालय/विश्वविद्यालय द्वारा की गई अनुशासनात्मक कार्यवाही मुझे स्वीकार होगी।

2) मुझे यह स्वीकार है कि मेरे द्वारा गलत जानकारी प्रस्तुत करने अथवा आवश्यक महत्वपूर्ण तथ्य छिपाने के फलस्वरूप यदि मैं किसी पाठ्यक्रम/संस्था/ब्रांच में प्रवेश पाने में सफल हो जाता/जाती हूँ अथवा बाद में किसी भी समय पाया गया कि मुझे भूलवश या त्रुटिवश प्रवेश दिया गया है तो मेरा प्रवेश तत्काल प्रभाव से बिना किसी सूचना के मेरे अध्ययन काल दौरान किसी भी समय विश्वविद्यालय द्वारा निरस्त करने का सर्वाधिकार विश्वविद्यालय प्रशासन को रहेगा।

हस्ताक्षर

विद्यार्थी का पता:

फोन नं. (घर/मोबाईल).....

अभिभावक के हस्ताक्षर

पता:

फोन नं.

17.02 If it is found that the result of a candidate has been vitiated by malpractice, fraud or other improper conduct whereby student has been benefited and that he/she has in the opinion of the Vice-Chancellor, been a party to or connived at the malpractice, fraud or improper conduct, the Vice-Chancellor shall have the power at any time, notwithstanding the award of the Certificate or Prize or a Scholarship, to amend the result of such candidate and to make such declaration as the Vice-Chancellor may deem necessary, including debarring of the candidate from the University for such a period as may be specified and the cancellation of the result of the candidate in such manner as the Vice-Chancellor may decide

18.0 Removal of difficulties

18.01 If any difficulty arises in giving effect to the provisions of these regulation, the Vice-Chancellor may issue necessary orders, which appear to him to be necessary or expedient for removing the difficulty.

18.02 No order under section 18.01 shall be questioned on the ground that no difficulty as is referred to in the said rule existed or was required to be removed.

18.03 The University of its own or through its Academic Body is free to modify, alter, add, delete any of its regulation, costs, fee structure etc. from time to time and would not entertain any representation on account of such modification.

18.04 Notwithstanding anything contained in these regulations the Academic Council shall make changes whenever necessary.

19.0 Receipt of Academic Regulations

19.01 A receipt of Academic Regulations shall be obtained duly signed by each student at the time of admission in a standard format along with undertaking.

Note: Bold italics concerned with the Faculty of Veterinary Sciences.

Appendix - II**विद्यार्थी द्वारा भरा जाने वाला शपथ पत्र**

1. मैं (उदा. - आलोक कुमार छात्र बी.एस.सी. कृषि तृतीय वर्ष सेशन 2009-10)
आई. डी. / इनरोलमेंट नम्बर..... पिता/माता/अभिभावक
ने रैगिंग निषेध के विधि तथा उच्चतम न्यायालय के निर्देश को केन्द्रीय/राज्य सरकारों के इससे सम्बन्धित निर्देशों तथा विश्वविद्यालय अनुदान आयोग के उच्च शिक्षण संस्थानों में रैगिंग रोकने से सम्बन्धित विनियम-2009 को ध्यान से पढ़ लिया है तथा पूर्णतया समझ लिया है।
2. मैंने मुख्यरूप से विनियम 3 को पढ़ लिया है समझा लिया है। और मैं यह जानता/जानती हूँ कि रैगिंग के क्या माने हैं।
3. मैंने धारा 7 तथा धारा 9.1 विनियम को समझ लिया है। अगर मैं किसी तरह की रैगिंग के लिए किसी को उकसाता हूँ या किसी तरह की रैगिंग में भाग लेता हूँ तो प्रशासन मेरे खिलाफ दंडात्मक कार्यवाही कर सकता है।
4. मैं निश्चयत पूर्वक यह प्रयत्न करूँगा कि
क) मैं किसी तरह के रैगिंग जो कि धारा 3 विनियम में उल्लेखित है उसमें भाग नहीं लेगा/लेगी
ख) मैं किसी भी ऐसी गतिविधियों में भाग नहीं लूँगा/लूँगी जो कि रैगिंग के धारा 3 विनियम के अंतर्गत आता हो।
5. मैं यह घोषित करता/करती हूँ कि अगर मैं रैगिंग के मामले में अपराधी पाया गया/पायी गयी तो मुझे विनियम 9.1 के अनुसार दण्ड दिया जा सकता है। इसके अतिरिक्त कानूनी प्रावधान के अंतर्गत आपराधिक गतिविधियों में मेरे विरुद्ध दंडात्मक कार्यवाही की जा सकती है।
6. मैं यह घोषित करता/करती हूँ कि मेरे विरुद्ध देश की किसी भी संस्था द्वारा रैगिंग मामले में प्रतिबंध नहीं लगाया गया है और ऐसा पाया जाता है तो मेरा प्रवेश निरस्त किया जा सकता है।
हस्ताक्षर दिन..... महिना वर्ष.....

हस्ताक्षर

नाम.....

पत्र व्यवहार का पूर्ण पता

टेलीफोन नं./मोबाइल नं.

शपथ प्रमाण-पत्र

मेरे द्वारा सत्यापन के पश्चात् पाया गया कि शपथ पत्र में दी गई जानकारी सही है तथा कोई तथ्य गलत नहीं है। शपथ पत्र में किसी तरह के तथ्य को न ही छिपाया है न ही गलत बयान दिया है।

सत्यापित.....स्थान..... दिन महिना.....वर्ष.....

अभ्यर्थी ने हमारी उपस्थिति में शपथ पत्र में दिए गए तथ्य को पढ़ने के उपरान्त शर्तों को स्वीकार किया तथा हस्ताक्षर किए।

शपथ आयुक्त

Appendix - III**छात्र के माता/पिता/अभिभावक द्वारा भरा जाने वाला शपथ पत्र**

1. श्री/श्रीमति.....(माता/पिता का नाम)
माता/पिता/गारजियन.....(छात्र का नाम उदा. - आलोक
कुमार छात्र बी.एस.सी. कृषि तृतीय वर्ष सेशन 2009-10)आई. डी. /
इनरोलमेंट नम्बर.....जोमहाविद्यालय का छात्र है। रैगिंग निषेध के विधि
तथा उच्चतम न्यायालय के निर्देश को केन्द्रीय/राज्य सरकारों के इससे सम्बन्धित निर्देशों तथा
विश्वविद्यालय अनुदान आयोग के उच्च शिक्षण संस्थानों में रैगिंग रोकने से सम्बन्धित विनियम-2009
को ध्यान से पढ़ लिया है तथा पूर्णतया समझ लिया है।
2. मैंने मुख्यरूप से विनियम 3 को पढ़ लिया है समझा लिया है। और मैं यह जानता/जानती हूँ कि रैगिंग के क्या माने हैं।
3. मैंने धारा 7 तथा धारा 9.1 विनियम को समझ लिया है। अगर मैं किसी तरह की रैगिंग के लिए किसी को उकसाता हूँ या किसी तरह की रैगिंग में भाग लेता हूँ तो प्रशासन मेरे खिलाफ दंडात्मक कार्यवाही कर सकता है।
4. मैं निश्चयत पूर्वक यह प्रयत्न करूँगा कि
क) मेरा पुत्र/पुत्री किसी तरह के रैगिंग जो कि धारा 3 विनियम में उल्लेखित है उसमें भाग नहीं लेगा/लेगी
ख) मेरा पुत्र/पुत्री किसी भी ऐसी गतिविधियों में भाग नहीं लेगा/लेगी जो कि रैगिंग के धारा 3 विनियम के अंतर्गत आता हो।
5. मैं यह घोषित करता/करती हूँ कि अगर मेरा पुत्र/पुत्री रैगिंग के मामले में अपराधी पाया गया/पायी गयी तो उसे विनियम 9.1 के अनुसार दण्ड दिया जा सकता है। इसके अतिरिक्त कानूनी प्रावधान के अंतर्गत आपराधिक गतिविधियों में मेरे विरुद्ध दंडात्मक कार्यवाही की जा सकती है।
6. मैं यह घोषित करता/करती हूँ कि मेरे पुत्र/पुत्री विरुद्ध देश की किसी भी संस्था द्वारा रैगिंग मामले में प्रतिबंध नहीं लगाया गया है और ऐसा पाया जाता है तो मेरा पुत्र/पुत्री का प्रवेश निरस्त किया जा सकता है।
हस्ताक्षर दिन..... महिना वर्ष.....

हस्ताक्षर

नाम.....

पत्र व्यवहार का पूर्ण पता

टेलीफोन नं./मोबाइल नं.

शपथ प्रमाण-पत्र

मेरे द्वारा सत्यापन के पश्चात् पाया गया कि शपथ पत्र में दी गई जानकारी सही है तथा कोई तथ्य गलत नहीं है। शपथ पत्र में किसी तरह के तथ्य को न ही छिपाया है न ही गलत बयान दिया है।

सत्यापित.....स्थान..... दिन महिना.....वर्ष.....

अभ्यर्थी ने हमारी उपस्थिति में शपथ पत्र में दिए गए तथ्य को पढ़ने के उपरान्त शर्तों को स्वीकार किया तथा हस्ताक्षर किए।

शपथ आयुक्त